|  |  |
| --- | --- |
| Pavilion Pirates Preschool  Baden-Powell Lodge,  Pavilion Road,  Off Woodhouse Lane,  Botley,  SO30 2EZ  Contact During Session:  07769177701 | ***Registered Charity:1185950***  **2001-2021**  **20 Years**  ***Registered with Ofsted***  ***Supported By***  ***small for partnership publications*** |

**6.2 Managing Children who are Sick, Infectious, or with Allergies**

**Policy Statement**

We aim to provide care for children through preventing cross infection of viruses and bacterial infections and promote good health which includes safe practice regarding children with allergies.

**Procedures for children who are sick or infectious**

* If children appear unwell during the day – for example, if they have a temperature, sickness, diarrhoea, or pains, particularly in the head or stomach – a member of staff will call the parents and ask them to collect the child, or to send a known carer to collect the child on their behalf.
* If a child has a temperature, they are kept cool, by removing top clothing and sponging their foreheads with cool water, but kept away from draughts.
* *In extreme cases of emergency, an ambulance is called and the parent informed.*
* We reserve the right to refuse admittance to children who have a temperature, sickness and diarrhoea or a contagious infection or disease.
* **Where children have been prescribed antibiotics for an infectious illness or complaint, we ask parents to keep them at home for 24 hours, unless the medication is first time use for the child, in which case it must be 48 hours before returning to the setting.**
* After diarrhoea and sickness, we ask parents to keep children home for 48 hours following the last episode.
* We have a list of excludable diseases and current exclusion times. The full list is obtainable from – <https://assets.publishing.service.gov.uk> ‘Guidance on infection control in schools and other childcare settings’.

*Reporting of ‘notifiable diseases’*

* If a child or adult is diagnosed as suffering from a notifiable disease under the Health Protection (Notification) Regulations 2010, the GP will report this to the Health Protection Agency
* When we become aware, or are formally informed of the notifiable disease, the Lead Practitioner informs Ofsted and the local Health Protection Agency, and acts on any advice given.

*HIVAIDS/Hepatitis procedure*

HIV virus, like other viruses such as Hepatitis A, B and C, are spread through bodily fluids. Hygiene precautions for dealing with bodily fluids are the same for all children and adults. We:

* Wear single-use vinyl gloves and aprons when changing children’s nappies, pants and clothing that are soiled with blood, urine, faeces, or vomit.
* Soiled clothes will be placed in a plastic bag for parents to collect.
* Clear spills of bodily spillages using mild disinfectant solution and mops; any cloths used are disposed.
* Clean any tables and other furniture, furnishings or toys affected by bodily fluids with disinfectant.

*Nits and head lice*

* Nits and head lice are not an excludable condition; although in exceptional cases we may ask a parent to keep the child away until the infestation has cleared.
* On identifying cases of head lice, we inform all parents and ask them to treat their child and all the family if they are found to have head lice

*Procedures for children with allergies*

* When children start at the setting, we ask parents if their child suffers from any known allergies. This is recorded on the Registration Form.
* If a child has an allergy, we complete a risk assessment form to detail the following
* The allergen (i.e., the substance, material or living creature the child is allergic to such as nuts, eggs, bee stings, cats etc)
* The nature of the allergic reactions (e.g., anaphylactic shock reaction, including rash, reddening of skin, swelling, breathing problems etc)
* What to do in cases of allergic reactions, any medication used and how it is to be used (e.g., EpiPen)
* Control measures – such as how the child can be prevented from coming into contact the allergen
* Review measures
* This risk assessment form is kept in the child’s personal file and a copy displayed where our staff can see it.
* A health care plan will also be completed.
* No nuts or nut products are used within the setting. We are a nut-free setting.
* Parents are made aware so that no nut or nut products are accidentally brought in, for example in a lunch box

*Insurance requirements for children with allergies and disabilities*

* If necessary, our insurance will include children with any disability or allergy, but certain procedures must be strictly adhered to as set out below: -
* For children suffering life threatening conditions, or requiring invasive treatments, written confirmation from our insurance provider must be obtained to extend the insurance.
* At all times we ensure that the administration of medication is compliant with the Safeguarding and Welfare Requirements of the Early Years Foundation Stage
* Oral Medication
* Asthma inhalers are now regarded as ‘oral medication’ by insurers and so documents do not need to be forwarded to our insurance provider. **Oral medications must be prescribed by a GP or have manufacturer’s instructions clearly written on them, and provided in original box with Prescription label on.**
* We must be provided with clear written instructions on how to administer such medication.
* We adhere to all risk assessment procedures for the correct storage and administration of the medication.
* We must have the parents or guardians’ prior written consent. The consent must be kept on file. It is not necessary to forward copy documents to our insurance provider.

*Life-saving medication and invasive treatments*

These include adrenaline injections (EpiPen’s) for anaphylactic shock reactions (caused by allergies to nuts, eggs etc) of invasive treatments such as rectal administration of Diazepam (for epilepsy)

We must have –

* a letter from the child’s GP/consultant stating that the child’s condition and what medication if any is to be administered
* written consent from the parent or guardian allowing us to administer medication and
* proof of training in the administration of such medication by the child’s GP, a district nurse, children’s nurse specialist or a community paediatric nurse.
* Written confirmation that we hold this information will first be sent to the Early Years Alliance Insurance Department for appraisal. Written confirmation that the insurance has been extended will be issued by return.
* Treatments such as inhalers and EpiPens are immediately accessible in an emergency.

Key person for special needs children requiring assistance with tubes to help them with everyday living e.g. breathing apparatus, to take nourishment, colostomy bags etc:

- Prior written consent must be obtained from the child’s parent or guardian to give treatment and/or medication prescribed by the child’s GP.

- The key person must have the relevant training/experience which may include receiving appropriate instructions from parents or guardians.

- Copies of all letters relating to these children must first be sent to the Early Years Alliance Insurance Department for appraisal. Written confirmation that the insurance has been extended will be issued by return.

If we are unsure about any aspect, we contact the Early Years Alliance Insurance Department on 020 7697 2585 or email [insurance@eyalliance.org.uk](mailto:insurance@eyalliance.org.uk)

**6.2 Managing Children who are Sick, Infectious, or with Allergies**

**This policy was adopted by Pavilion Pirates Preschool CIO**

**On 21.07.2021**

**Date reviewed Every two years or as required**

**Signed on behalf of the provider**

**Name and Role of Signatory Linda Noble (Trustee/NI)**

**Signed on behalf of the provider**

**Name and Role of Signatory Helen Travers (Trustee)**

**REVIEW DATE 21.07.2027**